

Minutes of Wychbury Patients Participation Group Meeting

Held at Wychbury Medical Centre 15th February 2017 at
6.45pm

1. Welcome and Apologies

Members Present:

Harry Bloomer (HB, Chair), Bill Beardow (BB Vice-Chair/Sec), Margaret Heath (MH – Treasurer), Jenny Guest (JG), Sheila Peacock (SP), Sarah Reid (SR - Assistant Practice Manager); Karen Hegarty (KH – GP Partner)

Apologies:

Bryan Gould (BG), Dennis Rose (DR);

2. Matters Arising

- Practice Boundary

KH clarified with regards to patients who will be eligible to register with the Practice out of the new proposed boundary once this has been approved. It has been agreed that if a baby was born to residents already registered with the Practice, the child could be also be registered with the Practice. If other relatives / spouses moved into the property with residents who are already registered with the Practice, these people would have to register at an alternative surgery which would be explained to the person at the time of them attempting to register.

- GP Recruitment

2 salaried GP's were being sourced to be recruited for the Practice but at this evening's meeting Dr Karen Hegarty (KH) informed the PPG that another substantive GP working at the Practice who didn't wish to be named at this current time will be leaving the Practice in due course so therefore, the Practice will be looking to recruit a third whole time equivalent GP however, KH informed the PPG that there were 20 whole time equivalents being advertised for the Dudley so GP staffing levels are required across the borough.

Amendments to January minutes are to be made and redistributed by the Practice.

3. Gardening for Health

KH advised that from the minutes of the previous meeting in January, the Proposal for the new Practice boundary is not appropriate to be discussed during the Event.

HB stated that he is due to confirm with the venue what time that they will be able to have the room from in order to set up the room with tables, chairs and stalls. HB is hoping to confirm to have access to the room from 08.30am on the day.

Two Gates Ragged School Ladies will be providing refreshments for the Event for all attendees and will be charging 50 pence per beverage / cake.

Members of the public are to be met and greeted by JG and MH. All members of the public are to be given a raffle ticket to keep a record of attendees numbers and to be entered into the prize draw on arrival and shown into the market stall room. There is disabled access available on both sides of the building.

SP has sourced 30 prizes including books/toiletries and gift sets for the raffle draw some of which have been donated from the Walk in Wardrobe shop in Cradley Heath. A letter of thanks for donations is to be sent.

HB informed all present that insurance for the PPG members for the event has cost £60.

Stalls that will be present at the event include the following:

- Cradley in Bloom
- Dudley CCG
- Healthwatch Dudley
- Upcycling Pallets
- Walking Groups
- Running in the Park – supported by Richard Body
- Colley Gate Gardening Club – supported by Mick Poultney
- Dudley Council Support – supported by Mick Price
- Sandwell Carers – possibly supported by PPG Member SP if required on the day

KH enquired the itinerary for the day of the Event. HB stated that an introduction plus induction will be held at 9.25am swiftly followed by presentations started for the first half of the event. There will also be a Question and Answer session at the end of the day opened to the public.

KH queried how many numbers are expected on the day of the event. HB informed KH that the venue can hold up to 300 people but numbers of attendees will be counted on the day with the help of raffle tickets being given out at the start of the event. Tickets have been placed in all WMG Practices along with local Pharmacies/libraries and the Dudley Stroke Association.

HB/BB advised that PPG Member DR has been trying to organise a communal garden in the area and with the gardening event being held, this may be a welcoming opportunity to try promote this suggestion. Three possible sites for the communal garden have been sourced which are:

- Cradley Library Garden
- By High Town Bungalows
- Ragged School Garden

Advertising the event is being held in discussion with Newsquest which own Halesowen and Stourbridge News and the Chronicle newspapers in the borough – HB and BB are in discussions with regards to costings/invoices for adverts to be placed in the local press.

4. A.O.B

- PPG Suggestions

HB informed the group that there had been suggestions placed by patients in the suggestions box. These were:

- Items being missed off repeat prescriptions – SR informed that this had been discussed at the Managers meeting
- Fasting instructions not being clear on blood forms – SR informed that this was being looked at by Path Links directly for clearer options to be given
- Trade Waste Bins at WMC – Bins at WMC are currently occupying two disabled spaces at the front of the car park. SR informed the PPG that a storage hut was in the process of being looked at being built for storage of bins
- Toys at WMC – A patient suggested toys to be placed at WMC to occupy children whilst waiting for appointments. Due to health and safety (cross infection) toys cannot be placed in the Practice.

- Review note on Prescriptions

JG enquired with regards to the review note on repeat prescriptions as to whether patients required to book a review appointment as stated on the prescription. KH/SR informed the PPG that if a patient requires a medication review, the patient will be directly contacted by the Practice to book a review appointment.

SR informed that the note on the prescriptions is linked with EPS and not the Practice itself and is a known error by the system which is being looked into.

- Spotlights

SR notified the group that spot lights had been fitted to the front of the Wychubry Medical Centre to light up the entrance to the Practice which is on a timer system.

- Traffic Wardens at CRMP

HB informed that Sandwell Councillors will be invited to the Gardening Event and following this, a discussion is hoped to take place with regards to the traffic warden activity outside Cradley Road.

5. Date of Next Meeting

To be arranged – SR to look at Practice Meetings diary and inform HB/BB of availability. To be held at Cradley Road Medical Practice following Gardening Event.

Certified to be a true record of business conducted on 15th February 2017 at Wychbury Medical Centre.

Signed:..... (Chairman)